

COUNCIL ACTION FORM

SUBJECT: CYRIDE MEMORANDUM OF AGREEMENT WITH ISU REGARDING INTERMODAL FACILITY CONSTRUCTION

BACKGROUND:

With the Intermodal Facility nearing completion and funds remaining in the federal grant for its purpose, additional enhancements to the facility (referred to as fiber project) have been identified. The major component of the fiber project would connect the Intermodal facility to Iowa State University's fiber optic network and incorporate access control features. This construction would be coordinated through Iowa State University and would specifically include the following:

- Installation of Iowa State fiber to the site
- Access control on restroom and shower doors
- Access control installed on 5 additional doors
- Fire alarm connected to Iowa State Fiber
- Prepay machines connected to Iowa State Fiber
- Elevator alarm connected to Iowa State Fiber
- Water meter for bus garage

The above features will improve the safety of the facility and ease of its operation. Installing the fiber so that all doors can be automatically opened or closed at predetermined times will help ensure that customers are safe within the facility. Connection of the fire and elevator alarms, as well as prepay machines, will allow the ISU offices directly responsible for these functions to be able to access data and information more quickly and within their normal operating procedures. The water meter will separate the Executive Express garage's water usage from the remainder of the facility to provide accurate cost allocation of this utility to the carrier.

Iowa State University employees will oversee the project's construction, which is anticipated to be completed by June 30, 2013 prior to the grant's expiration on September 30, 2013.

The total estimated cost for the above activities is \$74,300. The chart on the next page indicates the remaining grant funding, project commitments (including the fiber project), and remaining dollars. In summary, the grant balance is estimated to be \$39,531.77 after completion of the fiber project and other project commitments.

Activity	Balance To Pay
Beginning Balance as of Pay Application #19	\$442,788.00
Sales Tax Refund (estimate)	+\$155,000.00
Weitz Contract (Retainage and Remaining Expenses)	-\$397,840.53
Neumann Monson Fee (Architect)	-\$12,889.70
ISU Fee (Project/Construction Management)	-\$7,226.00
CyRide Project Management Reimbursement	-\$60,000.00
Intermodal Equipment (Snow and Leaf Blowers, etc.)	-\$6,000.00
ISU Fiber Project	-\$74,300.00
Balance Available	\$39,531.77

A Memorandum of Agreement between CyRide and Iowa State University has been developed to document the fiber enhancement project and its cost. The Transit Board of Trustees reviewed this document and approved its terms on February 22, 2013.

ALTERNATIVES:

1. Approve the Memorandum of Agreement between CyRide and Iowa State University for additional construction at the Ames Intermodal Facility not to exceed \$74,300.

2. Do not approve the Memorandum of Agreement for additional services at the Ames Intermodal Facility.

MANAGER’S RECOMMENDED ACTION:

The inclusion of the fiber connection, including access control for security and ease of operation, will provide a significant benefit to the facility and the community. Additionally, the water meter will accurately document water usage between tenants and will provide for more accurate accounting of tenant expenses. The grant has sufficient funding to provide this enhancement.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the Memorandum of Agreement with Iowa State University for the construction and extension of a fiber optic line, access control enhancements and water meter for a not-to-exceed amount of \$74,300.