

# MINUTES OF THE AMES CIVIL SERVICE COMMISSION

AMES, IOWA

JANUARY 24, 2013

The Ames Civil Service Commission met in regular session at 8:15 a.m. on January 24, 2013, in the Council Chambers of City Hall, 515 Clark Avenue, with Commission Members Adams and Shaffer present. Commission Member Crum was absent. Also in attendance was Human Resources Officer Doug Garnett.

**APPROVAL OF MINUTES:** Moved by Shaffer, seconded by Adams, to approve the minutes of the January 8, 2013, Civil Service Commission meeting as written.

Vote on Motion: 3-0. Motion declared carried unanimously.

**CERTIFICATION OF ENTRY-LEVEL APPLICANTS:** Moved by Shaffer, seconded by Adams, to certify the following individuals to the Ames City Council as entry-level applicants:

|                          |                  |    |
|--------------------------|------------------|----|
| Accountant:              | Su Xia           | 82 |
|                          | Diane Oltmann    | 80 |
|                          | Julie Petersen   | 75 |
|                          | Donna Neubauer   | 74 |
| Human Resources Analyst: | Krista Robinson  | 89 |
|                          | Rachel Rasmussen | 83 |

Vote on Motion: 3-0. Motion declared carried unanimously.

**CERTIFICATION OF PROMOTIONAL-LEVEL APPLICANTS:** Moved by Shaffer, seconded by Adams, to certify the following individuals to the Ames City Council as promotional-level applicants:

|                                      |                  |    |
|--------------------------------------|------------------|----|
| Parks Maintenance Specialist:        | Gary Milam       | 73 |
|                                      | Jeremy Muschick  | 72 |
| Underground Electric Service Worker: | Kevin Burkheimer | 80 |
|                                      | Scott Hutzell    | 77 |
|                                      | Aaron Wirth      | 77 |

Vote on Motion: 3-0. Motion declared carried unanimously.

**COMMENTS:** The next regularly scheduled Civil Service Commission meeting was set for February 28, 2013, at 8:15 a.m.

**ADJOURNMENT:** The meeting adjourned at 8:16 a.m.

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Terry Adams, Chair

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Jill Ripperger, Recording Secretary