



City Attorney's Office

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May 18, 2011

The Honorable Ann Campbell, Mayor,
and Members of the City Council
of the City of Ames, Iowa

Re: Resolution Adopting New & Revised Fees

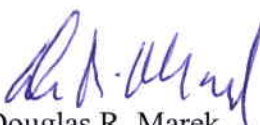
Dear Mayor Campbell and Council Members:

The City of Ames annually reviews and adjusts all fees and charges collected for permits, licenses, and services. The Transit Board sets CyRide fees and charges, and the Parks and Recreation Board sets the fees and charges for the Parks and Recreation Department. All other fees and charges are adopted by resolution of the City Council, with an effective date of July 1. Once adopted, the new and revised fees are codified and added to the Ames Municipal Code in Appendices D, F, L, M, Q, R, T, U & V.

City staff members first review fees and charges during the budgeting process each spring. After the annual budget is adopted and certified, fees and charges are adjusted to reflect the actual costs of the permits, licenses, and services for the fiscal year beginning July 1. All of the proposed revisions to the fee schedules are reviewed by the Finance Department, the Legal Department, and each department responsible for providing the permits, licenses, and services funded by the fees and charges.

The attached fee resolution incorporates all of the new and revised fees and charges anticipated for the 2011-2012 fiscal year, with the exception of those already set by the Transit Board and the Parks and Recreation Commission.

Yours truly,


Douglas R. Marek
City Attorney

c: Diane Voss, Steve Schainker

RESOLUTION NO. _____

**A RESOLUTION ADOPTING NEW AND REVISED FEES
FOR THE CITY OF AMES, IOWA**

BE IT RESOLVED by the City Council for the City of Ames, Iowa, that the following fees shall be adopted or adjusted to recover the approximate actual costs of city services from those who use and benefit from these services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ames, Iowa, that fees shall be adopted as follows:

SECTION ONE. The following Registration, License and Permit Fees are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix D:

REGISTRATION, LICENSE AND PERMIT FEES

REGISTRATION/LICENSE FEES

Garbage Hauler	\$50.00/truck/year
Tree Surgeon	\$35.00/year
House Mover	\$25.00/year
Beer & Liquor	Varies
Cigarette	\$100.00/year
Vendor's License	\$50.00/year

PERMITS

Road Race	\$25.00
Fireworks	\$25.00
Encroachment	\$1.00/sf or \$25.00 minimum
Pawnbroker's Permit	\$100.00/yr.
Peddler's Permit (for 60 day license)	\$35.00
Precious Metals Dealer's Permit (for an annual permit)	\$25.00
Sidewalk Café	\$35.00
Newspaper Vending Permit	\$20.00/machine
Temporary Portable Sidewalk Sign Permit (in DSC Zone)	\$35.00

SECTION TWO. The following Public Works Fees are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix F:

SOLID WASTE RULES AND REGULATIONS

1. No liquids, animals, hazardous or toxic waste, or demolition material will be accepted at the Arnold O. Chantland Resource Recovery Center except motor oil that is delivered to the Arnold O. Chantland Resource Recovery Center in separate containers. All containers, except for motor oil, must be open.

2. Per Capita Charge \$10.50
3. Delivery charges at the Arnold O. Chantland Recovery Center shall be:
 - a. Vehicles through the meter gate:
 - Passenger cars, each \$8.00
 - Pickup, vans or vehicles towing trailers, each \$22.00
 - b. Commercial charge customers through the scales:
 - All vehicles, including those of licensed refuse haulers, per ton
(Minimum charge one ton) \$52.75
 - c. Non Per Capita Rate, per ton \$72.00
 - d. Out of County rate, per ton \$144.00
 - e. Tires*:
 - 16" or smaller \$2.25
 - 16.5" - 24" truck tires and farm front skid steer/industrial tires \$9.00
 - Sand box tire or farm tractor tire \$38.00
 - *Any tire on a rim, the actual tire disposal charge plus for rim \$5.00
 - f. Iowa State University, other State and Federal agencies
 - A proportional share by weight on the system cost
or as provided by contract
 - g. Motorized white goods, including refrigerator, freezers, washing
machines, dryers, air conditioners and microwave ovens, each \$20.00
 - h. Waste Oil: First five gallons no charge, then per gallon \$.25

The plant will be closed on the following holidays: New Years Day, President's Day, Memorial Day (Federal designation), Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. When the holiday falls on Sunday the following day will be observed.

MISCELLANEOUS FEES

1. **SIDEWALK CLEARING** shall be the actual cost plus a \$50.00 administrative fee.
2. **CURB OPENINGS.**
 - a. A charge of fifty dollars (\$50.00) per opening shall be made for all applications for residential curb openings or changes in width or location of any existing residential access drive.
 - b. A charge of fifty dollars (\$50.00) shall be made for all applications for commercial or industrial curb cuts, openings or access permits and any application for any type of curb opening or access permit to a primary highway.
3. **SIDEWALKS.**
 - a. A charge of fifty dollars (\$50.00) per single frontage property shall be made for all applications for new sidewalk installation.
 - b. A charge of seventy-five (\$75.00) per property having two or more frontages shall be made for all applications for new sidewalk installation.
4. **DRIVEWAY CULVERT INSTALLATION.** Driveway culverts shall be furnished and installed by and remain the property of the City. The owner of the property to which access is provided by the culvert shall be charged a fee of twenty dollars and fifty cents (\$20.50) per lineal foot of culvert used.
5. **PLAN FEES.** One set of bidding documents is available without charge to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services. For all others, Plan Fees shall be the actual cost of printing plus a \$15.00 administrative fee.
6. **ENGINEERING FEES**
 - a. Graphical Printing
 - Labor, per hour (minimum one-quarter hour charge) \$25.00
 - Paper, 8 ½" x 11" (black & white) \$.25
 - Paper, 11" x 17" (black & white) \$.50
 - Paper, 8 ½" x 11" (color map) \$2.50
 - Paper, 11"x 17" (color map) \$5.00

	Plots, per sq. ft. (black & white, line drawing)	\$1.25
	Plots, per sq. ft. (color map)	\$2.50
b.	Geographic Information System (GIS) data	
	Labor, per hour (minimum one-quarter hour charge)	\$25.00
	2 ft. contours, per acre	\$1.50
	Planimetrics, per acre	\$.60
	c. Sewer connection (8" sewer), per lineal foot	\$18.00
	d. Water service connection (8" main), per lineal foot	\$18.00
	(with a minimum charge of \$650.00 per lot or land parcel)	
e.	Construction inspection <u>only</u> shall be actual costs.	

SECTION THREE. The following Building, Rental Housing and Development Fees are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix L:

Building Permit Fee Schedule

The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating and air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. The building permit fee will be sixty (60) percent of the amounts listed in the table below; however, the minimum building permit fee will be \$30.00.

<u>TOTAL VALUATION</u>	<u>AMOUNT OF FEE</u>
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$30.00 for the first \$500.00, plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$75.75 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$397.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$650.25 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,000.25 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,240.25 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,615.25 for the first \$1,000,000 plus \$3.65 for each additional \$1,000.00 or fraction thereof.

Plan Review Fee

The Plan Review Fee shall be sixty-eight (68) percent of the Building Permit Fee to cover costs to the city in reviewing plans for code compliance.

Additional Fees

For each issuance of a Temporary Certificate of Occupancy	\$52.00
For Administrative Fee to cancel a permit	\$52.00
Minimum fee to investigate moving a building regardless of whether it is moved or not. (If move occurs also must pay actual city expenses)	\$104.00
For all reinspections after the first free one	\$52.00
To issue a foundation permit prior to issuance of the building permit	\$52.00
To issue a Certificate of Occupancy for a use change	\$52.00
Storm Water Lot Development Permits	\$150.00

Planning and Housing Fees

Annexation (Clerk's Office)	\$100.00
LUPP Map Amendment	\$300.00
LUPP Text Change	\$50.00
Rezoning	\$300.00
Zoning Ordinance Text Amendment	\$75.00
PRD Developments	\$300.00
PRD Amendment, Major	\$300.00
PRD Amendment, Minor	\$85.00
Plats - Preliminary	\$500.00
Plats - Final	\$300.00
Major Site Development Plan	\$300.00
Minor Site Development Plan	\$150.00
Special Use Permits	\$ 150.00
Other ZBA Decisions	\$75.00
Permitted Home Occupation	\$20.00
Special Home Occupation	\$100.00
RLP Plan Development and Amendment	\$300.00
Zoning Confirmation Letter	\$100.00
Rural Subdivisions	\$620.00
Urban Revitalization	\$100.00
UCC Filings	\$50.00
Variances, regular	\$150.00
Storm Water Pollution Site Plan Review	\$300.00

SECTION FOUR. The following Public Safety - Police Fees are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix M:

PUBLIC SAFETY - POLICE FEES

Accident, Verification of Loss and other

Police Reports	\$3.00 per incident
Overtime Payback and Event/Escort Service (per hour)(Approved by Resolution 10-546)	\$45.00
False Alarm Fee – After three times	\$30.00
Process Service Fee	\$20.00
Service fee for Service of Warrant	\$20.00
Non-criminal fingerprinting fee	\$10.00
Criminal History Check	\$2.00 per person checked
Booking Photo/Other Photo	\$3.00
Parking Collection Fee	\$5.00
Copying of Public Record	\$0.10 per page

Car/Booking/Other Video (VHS or Digital) or Audio Recordings shall be charged at actual cost. Actual cost shall be defined as the time spent on the specific recording plus the cost of the media.

SECTION FIVE. The following Water and Pollution Control Fees are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix Q:

WATER AND POLLUTION CONTROL FEES & CHARGES

Water Division

Bulk Water Service	\$0.67/100 gallons
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Water Meter Division *

Meter & Setting Fees - Disc Style

5/8" or 5/8 " x 3/4" disc	\$190.00
3/4" disc	\$195.00
1" disc	\$230.00
1 1/2" disc	\$555.00

Meter & Setting Fees - Compound Style

2"	\$1,785.00
3"	\$2,620.00
4"	\$3,395.00
6"	\$4,845.00

Meter & Setting Fees - Turbo Style

1 1/2"	\$670.00
2"	\$1,170.00
3"	\$1,835.00
4"	\$2,530.00
6"	\$3,680.00

Meter & Setting Fees - Misc. Meters

Larger than 4" or alternative styles
- to be determined when ordered

Hydrant Meter**	\$200.00
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Frozen/damaged meter

Construction Meter	\$215.00
Meters 1-1/2" and larger	\$110.00 trip fee + repairs/replacement
Meters 1" and smaller	\$60.00 trip fee + Depreciated Value

Depreciated Value is a straight line depreciation of the Meter and Setting Fees above, based on length of time meter has been in service.

< 1 year	100%
< 2 years	90%
< 3 years	80%
< 4 years	70%
< 5 years	60%
< 6 years	50%
< 7 years	40%
< 8 years	30%
< 9 years	20%
<10 years	10%
>10 years	\$0

Unauthorized use of water	\$148.50/occurrence
Unmetered use of water	\$1.97/day + \$13.07/month
Resetting fee for unauthorized meter removal	\$ 60.00
Customer requested meter test fee	\$110.00
Service or meter disconnect or reconnect fee	\$ 60.00/trip

* Meter setting fees above include two service trips (one to set the temporary/construction meter, and one to set the permanent meter). A fee of \$60.00 will be charged for additional trips due to unexposed or inoperable curb boxes, incomplete remote wire installations, or other circumstances where the meter installation cannot be completed.

** Hydrant meter fees include the cost to install and remove the meter. Requests to move the meter to a new location will be charged one-half of the hydrant meter fee. Consumption will be billed at the "Irrigation and Yard Water" rate. For usage that covers more than 30 days, the block sizes will be adjusted accordingly.

WPC Division

Waste Hauler Fee - Ames locations*

Domestic/Residential Waste	\$38.23/load + \$26.68/100 gallons (\$53.88/cubic yard)
Restaurant Grease Traps	\$38.23/load + \$22.66/100 gallons (\$45.77/cubic yard)
Non-Domestic Waste	\$38.23/load + unit rate to be determined

* Non-Ames location surcharge 15%

Unauthorized Sewer Use	\$149.88/occurrence
Unmetered Sewer Use	\$1.93/day + \$13.20/month

High-Strength Surcharge Rates

Parameter	Surcharge Rate
Oxygen Demand	
CBOD ₅	\$0.34/lb.
COD	\$0.13/lb.
Nitrogen	
NH ₃ -N	\$1.23/lb.
TKN	\$0.79/lb.
Solids	
TSS	\$0.52/lb.

SECTION SIX. The following Electric Department Fees & Charges are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix R:

ELECTRIC DISTRIBUTION

Standard Single Phase Temporary Service\$200.00

A standard single phase temporary service includes an overhead service drop from an existing transformer to a customer-provided pole (or adequately supported service connection point) during business hours. Includes furnishing a length of service conductor not to exceed 125 feet. Labor and materials required for a non-standard temporary service shall be billed at actual costs.

Standard Customer-Requested Temporary Disconnection – Reconnection Fee\$100.00

For disconnect-reconnect requests made at least one working day before the service is reconnected. Includes one return reconnect trip, or up to 20 minutes of standby time for work performed during business hours. Service for a non-standard disconnect-reconnect shall be billed at actual costs.

Requested, or Non-Standard WorkVaries - billed at actual cost

Non-standard work includes multiple/excess trip charges, same-day (non-emergency) service requests, excess standby charges, trouble/emergency-service calls where the trouble is found to be on the customer's equipment, or work requested outside business hours

Pole Attachment Fee \$13.05/pole/year

ELECTRIC METER

Customer Requested Meter Test Fee

Within Utility Board limits (98% through 102%) \$20.00

Outside Utility Board limits Free

SECTION SEVEN. The following Ames Public Library Fees are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix T:

LIBRARY FEES & CHARGES

Fines

General Collection Books and Other Materials:

Daily Fine, All items \$.25

Maximum Fine (All items except magazines) \$10.00

Maximum Fine: Magazines \$2.00

Youth and Young Adult Books and Other Materials:

Daily Fine, All items \$.25

Maximum Fine (except Parenting Packs and Read-Abouts) \$2.00

Maximum Fine for Parenting Packs and Read-Abouts) \$10.00

Standard Fees for Damaged or Lost Materials

Replacement Borrower's Card	\$1.00
Adult and Youth Materials (except magazines)	Cost of item
Magazines	\$5.00
Plastic Bag for toys, kits, etc	\$2.00
Media Packaging (CD or DVD "jewel cases")	\$5.00
Map inserts in travel books	\$2.00
Liner Notes from CD or DVD	\$5.00
CD insert in book	\$10.00
CD within an audio-book	\$10.00
Item from Read-About bag	\$15.00
Laminated page from Read-About Bag (per page)	\$1.50
Puzzle piece	Cost of item
Processing Fee for lost or irreparably damaged items	\$5.00

Other Fees

Photocopy, paper original	\$1.10
Computer printer, per page, black & white	\$1.10
Computer printer, per page, color	\$5.00
Microfilm copy	\$2.25
Census microfilm rental (per roll)	Varies
Referral to Debt Collection	\$10.00

SECTION EIGHT. The following Plumbing, Mechanical, Electrical and Sign Permit Fees are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix U:

Plumbing Permit Fee Schedule

<u>Job</u>	<u>Fee</u>
Basic Fee - (In addition to below fees)	
For new construction, additions, or alterations to multi-family, commercial and industrial	\$52.00
Basic Fee - (In addition to below fees)	
For existing 1 and 2 family dwelling additions and alterations	\$52.00
Building Sewer, new or renewal	\$6.25
Water service, new or renewal	\$6.25
Combined water & sewer, one ditch	\$9.80
Plumbing fixture, trap or appurtenance	\$2.60
*(including water, drainage, piping and backflow protection therefor)	
Building storm sewer	\$5.20 ea.
Storm sewer opening	\$3.90 ea.
Reinspection of defective work	\$52.00
Abandon sewer and water	\$7.50
Gas piping system, each outlet	\$3.90
Water heater and/or vent	\$2.60
Rainwater systems, per drain (inside building)	\$2.60
Industrial waste per-treatment interceptor, including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	\$2.60
Installation, alteration or repair of water piping and/or water treating equipment	\$2.60
Repair or alteration of drainage or vent piping	\$2.60
Lawn sprinkler system on any one meter, including backflow protection devices therefor	\$2.60

Vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping, each	\$2.60
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*Appurtenance shall include any device or appliance requiring water or waste.

The minimum plumbing permit fee is \$52.00.

Mechanical Permits

<u>Job</u>	<u>Fee</u>
Basic Fee - (In addition to below fees)	
For new construction, multi-family, commercial additions and alterations	\$52.00
Basic Fee - (In addition to below fees)	
For existing 1 and 2 family dwelling additions and alterations	\$52.00
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h	\$11.45
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h	\$11.45
For the installation or relocation of each floor furnace, including vent	\$11.45
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heat	\$11.45
For the installation, relocation or replacement of each appliance vent installed	\$5.75
For the installation or relocation of each boiler or compressor to and including three horsepower, or each absorption system to and including 100,000 Btu/h	\$11.45
For each air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto	\$8.30
For each air-handling unit over 10,000 cfm	\$14.55
For each gas-piping system - each outlet	\$3.90
Reinspection	\$52.00
The minimum mechanical permit fee is \$52.00.	

Electrical Permit Fee Schedule

<u>Description of Work</u>	<u>Fee</u>
Basic Fee - (In addition to below fees)	
For multi-family, commercial, industrial, new construction, additions or alterations	\$52.00
For existing 1 and 2 family dwelling additions or alterations	\$52.00
Minimum fee (all new construction and alterations to other than single and two-family dwellings)	
New single family dwelling	\$78.00
Two family dwelling	\$119.60
Multiple family, commercial, industrial, follow schedule *(include additions or alterations to above)	
Unit Fee Schedule	
Meters, each meter	\$5.75 ea.
Circuits, each circuit	\$2.30 ea.
Openings, includes outlets, switches & receptacles	\$2.10 ea.
Fixed Appliances	
Range	\$5.75 ea.
Dryer	\$5.75 ea.
Dishwasher	\$5.75 ea.
Disposal	\$5.75 ea.
Furnace	\$5.75 ea.
Air Conditioner	\$5.75 ea.
Unit Heater	\$5.75 ea.
Water Heater	\$5.75 ea.
Electric Space Heater	\$5.75 ea.

Other	\$5.75 ea.
Fixtures	\$2.10 ea.
Motors (exclusive of circuits)	\$2.10 ea.
Reinspection.	\$52.00

The minimum electrical permit fee will be \$52.00

Other Inspections and Fees

Inspections outside of normal business hours	\$78.00
Reinspection fee	\$52.00
Inspections for which no fee is specifically indicated	\$52.00
Additional plan review required by changes, additions or revisions to approved plans	\$78.00
Administrative fee to cancel a permit	\$52.00

Signs

Non-Illuminated	\$62.00
Illuminated	\$88.00

SECTION NINE. The following Miscellaneous Fees and Charges are hereby adopted or adjusted effective July 1, 2011, and codified as Appendix V:

MISCELLANEOUS FEES & CHARGES

Returned Check Service Charge	\$20.00
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Same Day Service Charge:

During business hours	\$25.00
During non-business hours	\$60.00

Re-establish Account Fee - After Termination for Nonpayment of Bill or Deposit (includes reconnection if service was disconnected):

During business hours	\$ 40.00 (a)
During non-business hours	\$100.00 (b)

- (a) If reconnection is done by a line crew during business hours – an additional fee of \$100.00 shall be charged.
- (b) If reconnection is done by a line crew during non-business hours – an additional fee of \$150.00 shall be charged.

Adopted this _____ day of _____, 20__.

Diane R. Voss, City Clerk

Ann H. Campbell, Mayor