

COUNCIL ACTION FORM

SUBJECT: EMERGENCY OPERATIONS CENTER GRANT APPLICATION

BACKGROUND:

Police Department staff has identified an opportunity for the City to apply for funding from the Department of Homeland Security Emergency Operations Center Grant Program and to participate in the project should funding be awarded.

The 2009-2010 Capital Improvements Program (CIP) includes a \$1,186,228 project for the renovation and reuse of space within City Hall. Part of the project includes the renovation and improvement of the City's Emergency Operations Center (EOC). Recently the Department of Homeland Security announced the availability of funds to state and local governments for the purpose of construction, renovation and improvement of EOCs. The grant program is intended to improve the emergency management and preparedness capabilities of state and local governments by supporting flexible, secure and interoperable EOCs.

Located within the Police Department space, the current EOC occupies 517 square feet. The EOC has proved to be less than adequate for management of local emergency events that involve only city staff. Management of a larger incident involving additional agencies would simply not be possible within this space. The proposed CIP project would more than double the space available in the City's EOC.

The grant application would request the maximum amount available through this program, \$250,000, for architectural and engineering fees, demolition, construction and equipment. This program requires a 25% cash or in-kind match from local governments. Because the EOC project is part of a larger CIP project with \$600,000 in local funding, the needed matching funds would be available for the grant. **At this time staff is also pursuing other grants to help cover the balance of costs for this CIP project. A construction contract will not be awarded until all of the funding is in place.**

ALTERNATIVES:

1. Approve an application to the Department of Homeland Security Emergency Operations Center Grant Program.
2. Do not approve an application to the Department of Homeland Security Emergency Operations Center Grant Program.

MANAGER'S RECOMMENDED ACTION:

The 2009-2014 CIP anticipates that the City will acquire federal funding for a portion of the City Hall space renovation and reuse project. Applying to this grant program will help accomplish that goal. Therefore, it is the recommendation of the City Manager that the City Council approve alternative #1 and authorize submission of this grant application.