

**COUNCIL ACTION FORM**

**SUBJECT: FLEET REPLACEMENT PROGRAM – POLICE CARS**

**BACKGROUND:**

Nine marked and lighted police squad cars are provided for law enforcement services, with each car being replaced every 25 months on a staggered schedule. This year, two cars need to be purchased to have them on hand in time for the change out schedules for calendar year 2009. Purchase Order #42923 was issued to Stivers Ford, Waukegan, IA, on 12/22/08, for these 2 cars (2009 Ford flex fueled Crown Victorias). Stivers' low bid was \$22,510.00 each, for a total of \$45,020.00.

One of the existing squad cars was just recently replaced earlier than planned, due to high maintenance, vandalism, and transmission failure. This then put into service one of the new cars on hand, originally scheduled to replace a different car. An additional car now needs to be ordered to ensure that the correct number of vehicles are on hand on the dates needed for this year. Ordering this car next fall would not ensure its availability on time.

Fleet Services is requesting that one more car be ordered on the referenced purchase order, which will increase the total purchase amount to \$67,530. Purchasing policy requires City Council authorization for any Purchase Order over \$50,000. The vendor has agreed to add one more car to the order for \$22,510. This will also reduce the number of squad cars planned to be purchased in 09/10 by one.

Funding for this additional purchase is available from the Fleet Services replacement funds.

**ALTERNATIVES:**

1. Authorize adding one (1) 2009 Ford flex fueled Crown Victoria to Purchase Order #42923 at a cost of \$22,510.00, for a total cost of \$67,530.00 for 3 replacement squad cars.
2. Solicit new bids for this car.

**MANAGER'S RECOMMENDED ACTION:**

The Director of Fleet Services indicates that squad car utilization continues to increase, and that the replacement schedules need to be met in order to support the demand for

law enforcement services. It is imperative that the cars be in good working condition and that the cars operate economically.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the addition of one 2009 Ford flex fueled Crown Victoria to Purchase Order #42923 at a cost of \$22,510.00, for a total cost of \$67,530.00 for three new squad cars.