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City Manager's Office

TO: Mayor and Members of the City Council

FROM: Sheila Lundt, Assistant City Manager *Sheila*

DATE: July 11, 2008

SUBJECT: Waiver of ASSET Policies and Procedures to Allow for Participation of the Foster Grandparent Program in 2009/2010 Process

For a number of years, the Foster Grandparent Program has been funded through the ASSET process as a program offered by a sponsoring organization actually holding the 501(c)(3) designation. The program has been a valuable tool for assisting children with additional support needs in the school system. Most recently, this program was sponsored by Good Connections, which has ceased operations.

Foster Grandparents is in the process of obtaining its own 501(c)(3) status. The ASSET Policies and Procedures have for many years required that an agency participating in the funding process must "be a non-profit corporation or chartered as a local unit of a non-profit corporation that has an IRS section 501(c)(3) status," and that the agency "must have been incorporated and actively conducting business for at least one year at the time of the application." These requirements taken together would keep Foster Grandparents from participating in the 2009/10 funding process, unless the funders are willing to approve a waiver of these requirements in this case.

At the June 12 ASSET Joint Funder meeting, the funder representatives unanimously approved taking this action. However, since the City Council did not have a quorum present for this meeting, the Joint Funder action is being brought to you at this time for your formal approval.

Staff recommends approval of this action.