

ITEM # MPO 1  
DATE: 05-13-08

**AMES AREA METROPOLITAN PLANNING ORGANIZATION (AAMPO)  
TRANSPORTATION POLICY COMMITTEE ACTION FORM**

**SUBJECT: FINAL FY 2009 TRANSPORTATION PLANNING WORK PROGRAM  
(TPWP)**

**BACKGROUND:**

As a part of the federal regulations governing MPOs, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) provide planning funds to reimburse agencies for those activities. The Iowa Department of Transportation (IDOT) administers the program.

The program activities include several areas. The major activity will be work on updating the 2005 Long Range Transportation Plan (LRTP). Work may not be initiated on this study until the beginning of federal fiscal year 2009, which is October 1, 2008. This update is due to be completed by September 30, 2010. The update will include two elements that the Ames City Council identified as important and directed these to be addressed:

- Establish alternative Level of Service (LOS) criteria that may be used when meeting the current LOS C requirement leads to adverse impacts on the surrounding neighborhood.
- Identify a method for establishing system-wide level of service for bicyclists and pedestrians.

In addition, a main planning activity element is to ensure an integrated transportation system. Another integral element is review of development plans to determine impact to the transportation system. In addition to subdivision and major site development activity, this review will reflect potential changes to the Land Use Policy Plan or Urban Fringe Plan, which are closely linked to the transportation system.

The Policy Committee approved the draft TPWP on March 25, 2008. A public input session was then held on May 2, 2008, to discuss the program and receive comments. This meeting included discussion of the program and no revisions were requested.

**ALTERNATIVES:**

1. Approve the Final FY 2009 Transportation Planning Work Program (TPWP).
2. Direct staff to modify the Final FY 2009 TPWP.

**ADMINISTRATOR'S RECOMMENDATION:**

It is recommended by the Administrator that the Transportation Policy Committee adopt Alternative No. 1, thereby approving the Final FY 2009 Transportation Planning Work Program.



# **TRANSPORTATION PLANNING WORK PROGRAM**

**FY 2009**

**FINAL**

**May 13, 2008**

In addition, the Policy Committee will appoint various committees, as appropriate, to advise them. In particular, a Technical Committee was appointed to advise on the programming decisions that involve project issues. Members of the Technical Committee are as follows:

Ames Municipal Engineer

*Tracy Warner*

Ames Traffic Engineer

*Damion Pregitzer*

Ames Operations Administrator

*Steve Salvo*

Ames Director of Planning and Housing

*Steve Osguthorpe*

Ames Long Range Planner

*Jeff Benson*

Transit (CyRide) Director

*Sheri Kyras*

Iowa State University representative

*Cathy Brown*

Boone County representative

*Bob Kieffer*

Story County representative

*Darren Moon*

Federal Highway Administration (FHA) non-voting representative

*Tracy Troutner*

Federal Transit Administration (FTA) non-voting representative

*Mark Bechtel*

Iowa Department of Transportation (IDOT) Non-voting representative

*Mike Clayton*

Funds shown for the 2009 fiscal year include new funds and carryover funds from the previous Transportation Planning Work Programs.

## WORK ELEMENTS

In general, the overall metropolitan planning goals for the AAMPO are to:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency
- Increase the safety of the transportation system for motorized and non-motorized users
- Increase the security of the transportation system for motorized and non-motorized users;
- Increase the accessibility and mobility of people and for freight;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- Promote efficient system management and operation, and;
- Emphasize the preservation of the existing transportation system.

The following documents are developed, updated, or maintained on an annual basis:

- Transportation Planning Work Program (TPWP)
- Transportation Improvement Program (TIP)
- Public Participation Plan (PPP)
- Long-Range Transportation Plan (LRTP)
- Passenger Transportation Development Plan (PTDP):

As part of an effort to coordinate and develop services with human service agencies and other transit agencies, a Passenger Transportation Development Plan has been developed, and is updated annually. CyRide, representing AAMPO, has met locally with human service agencies and transportation providers in an effort to further this goal.

TPWP Development. In general, the TPWP is a living, working document that is utilized throughout the year through the course of coordination with other governmental and transportation agencies, technical committee members, and private citizens. There is a multi-phase public participation process carried out in creating the TPWP. In addition to informal input throughout the year, there is formal input sought at the Policy Committee public hearings for the Draft and Final TPWP and at a Public Input session. In an effort to increase public awareness and involvement, AAMPO staff meets with community groups such as Iowa State University classes and committees, Ames Chamber of Commerce, and civic organizations such as Rotary International. The TPWP also includes elements gathered at other meetings and events such as PTDP workshops, MPO quarterly meetings, and public informational meetings. Also, information was presented and public comment gathered at City Council sessions regarding Context Sensitive Solutions and Complete Streets.

## **Administration**

Task Objective: Administration of AAMPO Transportation Planning.

### Project Description:

The fiscal year 2009 Transportation Planning Work Program (TPWP) and the budget will be monitored and amended as needed. Progress reports will be prepared in accordance with the required schedule for each of the work elements involved with the approved TPWP.

The FY 2010 TPWP and budget will be prepared. The financial audit for FY 2009 will be initiated.

The AAMPO will consider selecting and retaining a consultant to aid in the general administrative duties of the AAMPO.

Payment will be made for the participation in the Statewide Urban Standard Design and Specifications manuals and the Pavement Management program through the STP funding in the TIP.

Staff: Administrator (Public Works Director)  
Municipal Engineer  
Traffic Engineer  
Administrative Consultant  
City Clerk  
Public Works Administrative Assistant  
Finance Director  
Clerical

Time: 200 hours

Cost: \$18,621 (10%)

### Work Products (w/ estimated completion):

- Administrative Consultant selection (tentative)
- TPWP maintenance, budget monitoring (on-going)
- FY 2010 TPWP development (May 2009)
- Grand Avenue Earmark administration (on-going)

### Previous Work:

- FY 2008 TPWP maintenance, budget monitoring
- FY 2009 TPWP development
- Grand Avenue Earmark administration

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## **Transportation Improvement Program**

Task Objective: State and federal project programming for AAMPO member agencies.

### Project Description:

The Federal Fiscal Year 2009-2012 Transportation Improvement Plan (FY 09-12 TIP) will be maintained and amended as necessary. The FY 2010-13 TIP for Surface Transportation Projects and Enhancement Projects will be developed. Coordination with the IDOT Statewide Transportation Improvement Program will also be undertaken.

Staff: Administrator (Public Works Director)  
Administrative Consultant  
Public Works Administrative Assistant  
Municipal Engineer  
Traffic Engineer  
Transit Director  
Transit Coordinator  
Transit Planner  
Finance Director  
Budget Officer  
City Clerk  
Clerical

Time: 100 hours

Cost: \$9,310 (5%)

### Work Products:

- Maintain 2009-12 TIP (on-going)
- Complete 2010-13 TIP (May 2008)
- Amend 2009-12 TIP (as necessary)

### Previous Work:

- Completed 2009-12 TIP
- Amended 2008-11 TIP



## Comprehensive Planning

Task Objective: Integrate transportation planning and land use planning for AAMPO member agencies.

### Project Description:

Review subdivisions and development projects to determine transportation impact  
Analysis related to economic activities  
Forecasting activities related to transportation planning  
Attend relevant conferences pertaining to MPO planning issues  
Updating/amending the bikeways plan, as necessary  
Updating/amending the Land Use Policy Plan and Urban Fringe Plan, as necessary  
Traffic counts along area streets  
Traffic accident data analyses  
Street alignment and traffic signal concept layouts  
Utilization of a regional ITS architecture will be completed  
Research on mobility issues relating to walks, paths, safe routes, etc. will be conducted  
Participation in and support of Highway 30 Coalition activities

Staff: Traffic Engineer  
Municipal Engineer  
Administrator (Public Works Director)  
Administrative Consultant  
Director of Planning & Housing  
Planning Staff  
Transit Planner

Time: 100 hours

Cost: \$9,310 (5%)

### Work Products:

- Updated Safe Routes to School maps (as necessary)
- Participation in CIRTPA Bicycle Roundtable (on-going)
- City of Ames Bicycle Map update (as necessary)
- Integrate multi-modal (non-motorized) LOS (as directed)
- Maintain/update transportation network model

### Previous Work:

- ITS Architecture implementation
- Analyze fringe area growth impacts on transportation
- Development traffic study review (Regional commercial, Aquatic Center)
- Safe Routes to School map updates
- Downtown parking map update
- Central Iowa Bicycle Roundtable
- Neighborhood traffic calming coordination

## **Transit Planning**

Task Objective: Enhance a coordinated, accessible, and efficient transit system

Project Description:

Planning efforts will reflect prioritization of the following areas:

- Incorporating safety and security in transit (transportation) planning
- Participation of transit operators in metropolitan and statewide planning
- Coordination of non-emergency human service transportation
- Planning for transit system management and operation to increase ridership
- Make transit capital investment decisions through effective systems planning

This item involves transit-planning issues related to land use and development issues, ridership surveys and analyses, and the study of student and commuter service. Meetings will be held to facilitate the (locally developed) coordinated public transit/human-services transportation plan to improve transportation services for the low-income, aging and disabled populations within the community. Efforts will concentrate on improving operating efficiencies of current services and eliminating gaps where and when transportation is not available.

The Administrative Consultant may conduct various planning and ridership studies throughout the year.

Staff: Transit Director  
Transit Planner  
Transit Coordinator  
Transit Operations Supervisor  
Administrative Consultant

Time: 200 hours

Cost: \$18,621 (10%)

Work Products:

- Work towards maintenance/update of the PTDP (on-going)
- Administration of Ames Alternative Analysis Study (on-going, description follows)
- Corridor and facility expansion studies (as necessary)
- Bus stop amenities planning (on-going)

Previous Work:

- On-going planning activities
- Participation in TIP and TPWP development
- Leading human service/transportation provider workshops
- Update of PTDP
- Ames Alternatives Analysis Study
- Facility Master Plan

## **Alternative Analysis Study (shown in Transit Planning Element)**

Task Objective: Conduct Alternative Analysis study of Orange Route corridor between Iowa State Center and Iowa State University campus

Project Description: An Alternatives Analysis (AA) Study will be conducted of the Iowa State Center to Iowa State University campus corridor identified currently as the Orange Route. The Ames Transit Agency recently completed a smaller Transit Feasibility Study looking at seven corridors in the community that had either current transportation/growth issues or future identified growth. The study identified transportation options to resolve corridor problems of which the Orange Route is operating at near maximum capacity. It was determined through the Transit Feasibility Study that the Orange Route may qualify for Small New Starts funding to establish a Bus Rapid Transit corridor which would operate more like a light rail type system only using more cost-efficient buses. The AA study will analyze specific route options in more depth regarding transit-only corridors, provide detailed information on bus stop upgrades, and analyze route speed increases that could be realized with extended-green technology. This study will also analyze the financial capacity/needs of the Ames community to undertake a project such as Bus Rapid Transit. At the conclusion of the AA Study, a locally preferred alternative – the “proposed action” – will be determined.

<b>Federal (5339)</b>	<b>\$160,000</b>
Local (CyRide)	\$40,000
Total Cost	\$200,000

## Public Participation

Task Objective: Incorporate a public involvement process that fosters public participation throughout the planning and transportation decision-making process.

### Project Description:

Informational meetings, as well as public hearings, will be held to obtain public input and feedback on on-going activities of AAMPO. The Public Participation Plan is posted online at <http://www.cityofames.org/workswweb/default.htm>.

Currently, the City of Ames maintains a website on which the activities of the AAMPO are included. Items include the meeting schedule and the approved TIP and TPWP as well as links to LRTP and PTDP information. One work task may be to develop a stand-alone website for AAMPO, also having links from the City website.

An additional goal will be to review the AAMPO Public Participation Plan (PPP) to make suggestions for improving outreach activities and strengthening public input.

Staff: Administrator (Public Works Director)  
Administrative Consultant  
Public Relations Officer and Intern  
Director of Planning & Housing  
Transit Director  
Transit Planner  
Traffic Engineer  
Municipal Engineer

Time: 100 hours

Cost: \$9,310 (5%)

### Work Products:

- Stand-alone AAMPO website (January 2009)
- Public meetings for TIP and TPWP input (April 2009 and as needed)
- Update letters to neighborhood groups and interested parties (on-going)
- Consider update of the PPP to reflect SAFETEA-LU requirements

### Previous Work:

- Public meetings for TIP, TPWP, and PTDP
- Public meetings for project input sessions
- Update letters to neighborhood groups and interested parties
- Conducted Context Sensitive Solutions and Complete Streets public sessions

## **Committee Support**

Task Objective: Provide information, background material, and viable alternatives to the committees to assist them in making fully informed decisions.

### Project Description:

Support for the Policy and Technical Committees will be conducted on an as needed basis. Work elements include reports, records management, correspondence, planning of meetings, and supporting materials. If an Administrative Consultant is pursued, a representative will attend the Technical Committee meetings and assist with planning and scheduling Citizen Advisory Committee meetings, as necessary.

Staff: Administrator (Public Works Director)  
Administrative Consultant  
Municipal Engineer  
Traffic Engineer  
Operations Administrator  
Planning Director  
Transit Director  
Clerical Staff

Time: 100 hours

Cost: \$9,310 (5%)

### Work Products:

- Technical Committee and Policy Committee meetings/minutes (as scheduled)
- Conduct Citizen Advisory Committee meetings (as necessary)

### Previous Work:

- Technical Committee and Policy Committee meetings/minutes

## Long Range Transportation Plan

Task Objective: Provide framework for orderly, efficient growth of an integrated, multi-modal transportation network.

### Project Description:

Work will begin on the 2035 Long Range Transportation Plan (LRTP) update in fall 2008. The updated LRTP will be compliant with SAFETEA-LU requirements. Work activities will include evaluation of Land Use Policy Plan for compliance, reviewing traffic impact studies for major site developments, alternative network development and analysis, updated transit analysis, update the transportation model, public participation opportunities and completion of final report.

Also, new development proposals and project locations will be reviewed for compliance with the Long Range Transportation Plan. All modes of travel will be considered.

Staff: Transportation Planning Consultant  
Administrator (Public Works Director)  
Public Works Administrative Assistant  
Municipal Engineer  
Traffic Engineer  
Transit Director  
Transit Coordinator  
Transit Planner  
Finance Director  
Budget Officer  
City Clerk/Clerical

Time: 1000 hours

Cost: \$111,722 (60%)

### Work Products:

- Follow Federal procedures to retain professional services of a Transportation Planning Consultant to lead the LRTP update (October 2008)
- Begin work to update LRTP - assuring SAFETEA-LU compliance (September 2010)

### Previous Work:

- Assure proposed transportation networks are integrated and consistent with the LRTP, to be conducted as projects are submitted and needs arise.
- Evaluation of regional commercial areas and large scale mixed-use developments.

## BUDGET SUMMARY FY 2009

### Funding Sources

FTA 5303	\$ 26,119
FHWA PL	\$ 75,383
Carryover Funds	
FHWA PL	\$ 32,898
FTA 5303	\$ 14,563
Local *	<u>\$ 37,241</u>
TOTAL	\$186,204

- \* The local match for salaries and other expenses is a part of the City Council adopted 2008/2009 budget for all personnel and associated expenses. Costs billed will be for those specified. The main source of local-match funds will come from the City of Ames Road Use Tax allocation.

The federal funds identified, above, are specifically designated for planning activities. FHWA Surface Transportation Funds will also be used through the 2009 TIP for the 2035 Long Range Transportation Plan update activities.

### Work Element Expense Summary \*\*

<u>Element</u>	Funding Source			<u>Element Total</u>
	<u>FTA 5303</u>	<u>FHWA PL</u>	<u>Local</u>	
Administration	\$ 3,000	\$ 11,897	\$ 3,724	\$ 18,621
Transportation Improvement Program	\$ 2,000	\$ 5,448	\$ 1,862	\$ 9,310
Comprehensive Planning	\$ 2,000	\$ 5,448	\$ 1,862	\$ 9,310
Transit Planning	\$ 11,918	\$ 2,979	\$ 3,724	\$ 18,621
Public Participation	\$ 1,500	\$ 5,948	\$ 1,862	\$ 9,310
Committee Support	\$ 1,500	\$ 5,948	\$ 1,862	\$ 9,310
<u>Long Range Transportation Plan</u>	<u>\$ 18,764</u>	<u>\$ 70,613</u>	<u>\$ 22,345</u>	<u>\$111,722</u>
Source Total	\$ 40,682	\$108,281	\$ 37,241	\$186,204

- \*\* New FY 2009 funds have been combined with the carryover amounts for expense allocations. **Carryover funds will be used first** before new allocations.