

COUNCIL ACTION FORM

SUBJECT: AWARD OF CONTRACT FOR ELECTRIC METERS FOR ELECTRIC SERVICES

BACKGROUND:

This bid is for the purchase of residential single phase, poly phase, and programmable demand type electric meters to meet the annual needs of the Electric Services Department.

These materials are standard Electric Services Department Meter Division items. The approved FY 2008/2009 budget includes \$87,274.00 for the purchase of electric meters. Bids for these materials were received on April 18, 2008, as shown on the attached report. For evaluation purposes, the bids received were calculated using estimated needs for the coming fiscal year, however the actual cost will be based on quantities received and unit prices bid, but will not exceed available funding.

The Electric Meter Supervisor has reviewed the bids and determined that the bid submitted by Fletcher Reinhardt Company meets the needs of the Electrical Services Department. The bid for single phase meters submitted by Dakota Supply Group was found not to comply with the specifications as they are not optically programmable.

ALTERNATIVES:

1. Award a contract for the purchase of residential single phase, poly phase and programmable demand type meters to Fletcher Reinhardt Company, Cedar Rapids, Iowa, in accordance with unit prices bid.
2. Reject all bids and purchase meters on an as needed basis.

MANAGER'S RECOMMENDED ACTION:

This purchase will provide for the annual needs of the Electric Services Department for single phase, poly phase, and programmable demand type meters.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the award of contract to Fletcher Reinhardt Company, Cedar Rapids, Iowa, in accordance with unit prices bid, plus applicable sales taxes.



April 18, 2008

INVITATION TO BID NO. 2008-086

Est Qty. for
FY 08/09

**Fletcher
Reinhardt,
Cedar Rapids,
IA**

**Dakota Supply
Group,
Burnsville, MN**

Single Phase

Form 1S	8	\$60.00	
Form 2S, 200 class	192	\$29.00	Meters bid did not meet spec
Form 2S, 320 class	12	\$60.00	
Form 2K	4	\$135.00	
Form 25S	92	\$73.50	

Est. Total **\$14,070.00**

Poly Phase & Demand

Form 3X	4	\$170.00	\$181.48
Form 9S/8S	12	\$170.00	\$196.10
Form 45S	4	\$170.00	\$196.10
Form 2S	4	\$170.00	\$181.46
Form 25S	4	\$170.00	\$181.46

Est. Total **\$8,160.00** **\$9,178.56**

CAF APPROVAL

SS My BK _____ SL SL

DM _____ JP JP

To be sent to:
