

**COUNCIL ACTION FORM**

**SUBJECT: AWARD OF CONTRACT – WINTER & SUMMER TREE TRIMMING**

**BACKGROUND:**

The Public Works Department winter tree trimming contract has been in place for several winter seasons. LawnPro was awarded this contract for the 2006/07 winter season at \$30,000. Tree trimming was also being done during the summer on an as need basis. It was decided this fall to add an option for the summer tree trimming and make this contract a year round annual contract.

The estimated amount needed for the 2007/08 winter tree trimming contract was increased to \$35,000 and the summer tree trimming contract was estimated to cost \$25,000. That would put the contract at \$60,000, which requires council approval.

The following bids were received on October 11, 2007:

<u>Bidder</u>	<u>2007/08 WINTER &amp; SUMMER TREE TRIMMING</u>	
	<u>Bid Amount – Winter</u>	<u>Bid Amount - Summer</u>
LawnPro, Ames, IA	\$33.50/Crew Hour	\$ 44.00/Crew Hour
Fryes Tree Service, Webster City, IA	79.50/Crew Hour	120.00/Crew Hour

**ALTERNATIVES:**

1. Approve contract for the 2007/08 Winter & Summer Tree Trimming to LawnPro, Ames, IA, in the amount of \$60,000.
2. Reject all bids and attempt to purchase tree trimming on an as-need basis.

**MANAGER’S RECOMMENDED ACTION:**

The approved 2007/08 operating budget for the Public Works Department includes \$62,500 for tree trimming. The estimated cost of this contract is \$60,000.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving award of contract for the 2007/08 Winter & Summer Tree Trimming to LawnPro, Ames, IA, in the amount of \$60,000.